

Prince of Peace Lutheran Church
 930 Winakwa Road, Winnipeg, MB R2J 1E7
 Phone: 204-256-8712 (For rental information only)

Facilities - Fees - Renter's Responsibilities

Item	Facility Available: (Fee)	Includes the Use Of:	Renters Responsibilities:
1	Sanctuary (\$175/day) Max capacity: approximately 100 Sound & Video system (\$25/hr)	Sanctuary itself, piano and or organ. Note: Use of sound and projection systems to be negotiated separately. Damage deposit may be required.	Piano / Organ is not to be moved. Any other item/furniture moved within the Sanctuary is to be returned to its original position. (Renter will be responsible to replace any item damaged or missing)
2	Fellowship Hall and Kitchen (\$125/day) Max capacity: approximately 80	Fellowship itself. Tables and Chairs. Coffee machine or Perks, cutlery & kitchen utensils, dishes, cups, saucers. Kitchen area (see 5 below for details)	Set up tables and chairs as desired. Clean tables once activity completed. Replace tables and chairs in storage room. Sweep / mop floor in the hall to remove any food/litter. Clean coffee makers, dishes and utensils, and replace in appropriate storage location. Replaced in their original positions any item removed from the Hall. Remove / take away item not belonging to the church brought in by the renter or guests.
3	Sanctuary, Hall and Kitchen (\$250/day) Max capacity: 80	As per items 1 and 2 above.	As per item 1 and 2 above.
4	Fellowship Hall only (\$90/day)	Fellowship itself. Tables and Chairs. Coffee machine or perks can be used.	As per item 2 above. Renter to provide own coffee and clean coffee machine / percolator after use.
5	Kitchen Area only (\$40/day)	The sinks, stove, microwave oven, island counter, and available fridge space while on the premises. Coffee machine or perks can be used.	Clean the kitchen area, stove and island counter after use. Wash and put away in their proper storage position any utensil trays, pot, pans used. Renter to provide own coffee, milk, sugar and clean coffee machine / percolator after use.
6	Meeting Rooms By the hour: (\$15 / hour) By the day: (\$50 / day)	Tables and chairs up to the maximum room capacity. Coffee machine or perks can be used.	Clean tables once activity completed. Replace tables and chairs in storage room. Sweep floor in the meeting room to remove any food/litter. Renter to provide own coffee, milk, sugar and clean coffee machine / percolator after use.

Additional Notes:

1. Renter is responsible for repair or replacement of any damaged or missing items.
2. Smoking is not allowed anywhere inside the Prince of Peace Lutheran Church building.
3. Confetti or similar items are not to be used on the Church property (inside or outside the building).
4. The contact Person must remain on site until the building is secured (inspected and locked).

IMPORTANT NOTICE MLCC LIQUOR PERMIT IMPORTANT NOTICE

By law, ONLY MEMBERS OF PRINCE OF PEACE CHURCH CAN OBTAIN AN MLCC LIQUOR PERMIT FOR THESE PREMISES. Unless there is such a member of the church in the Renter's attendees, the activity must be a 'DRY' event. Should you have a member of the Church in you guest list, he/she can apply for an occasion permit on your behalf. In such a case, the only liquor that shall be brought into, served and consumed in the Church hall must be in accordance with the amounts and conditions of an occasional permit issued by the Manitoba Liquor Control Commission. No liquor, other than what is permitted by the MLCC will be allowed into the Church. The MLCC permit must be present at the hall during the event.